

**Capital Humane Society
Lincoln, Nebraska
“Shelter – Protect – Educate”**

Job Title: **Animal Care Staff**

Reports To: Director of Operations – Admissions & Assessment Center

Position Summary: Animal Care Staff are responsible for ensuring that cages and kennels are maintained in a clean and sanitary condition, observing health problems in animals and reporting them, assisting in the maintenance of buildings and helping the public look for lost animals. Specific duties are as follows:

1. Responsible for cleaning cages and kennels as assigned.
2. Responsible for observing any health problems of animals and reporting them to the veterinary staff.
3. Assist in caring for barnyard animals and the cleaning of barnyard buildings.
4. Ensures that all animals have been fed and watered properly.
5. Responsible for county calls as assigned, including after hour calls.
6. Responsible for building/grounds cleanliness and maintenance as assigned.
7. Assists in euthanasia in a manner consistent with safety and compassion.
8. Conducts interactions between adoption animals and potential adopters.
9. Interacts with customers and volunteers in a manner that reflects well on our organization.
10. Other duties as assigned.

Qualifications: Ability to get along well with people and animals. Must demonstrate ability to communicate and work well with the public and co-workers. Must possess a valid Nebraska driver's license and be insurable by the Capital Humane Society's insurance carrier. Must be able to lift up to 50 lbs. throughout the day. Must be willing to undergo pre-rabies vaccinations at the expense of Capital Humane Society.